

# Brief Instructions for Contractors

The detailed information in the Contractor Guidelines must also be observed.



Smoking is prohibited in all University buildings!



Emergency call (fire, ambulance): **112**

**All required safety and protection measures must be observed!**

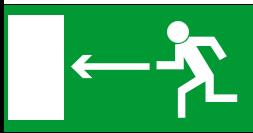
**Instructions issued on-site to ensure safe working must be followed.**

**Work must be performed in such manner as to**

- ensure occupational health and safety for employees of external companies and of the University.
- avoid personal injury, environmental harm and property damage.
- ensure that units of the University enjoy as smooth operation as possible.



Compliance with the fire safety regulations Part A, which are posted as signage in all University buildings, must be ensured.



Before starting work, it is required to familiarize yourself with the escape and rescue routes. Storing materials in escape routes and propping fire doors open are prohibited.



The on-site contact person and technical contact person must be informed in the event of unexpected disturbances or disruptions (noise, foul odors, media outage, etc.).



Before commencing any hot work, i.e. welding, cutting, separating, burning and working with open flame or hot air blowers, it may be necessary to fill out a hot work permit form.



Compressed gas cylinders must be transported in accordance with regulations and removed from the building daily after work hours.